# Park Lane School Community Council Meeting

October 12, 2016

Park Lane Conference Room @ 7 p.m.

Attendees:  Justin Jeffery, Linda Tognoni, Amy Bryant, Shelby Rogers, Jaakob Sundberg, Jacob Prestwich, Heather Adams, Jen Coccimiglio, Bekah Gardner, Tami Knubel, Jessica Smith

A. Park Lane SCC Organization
   a. Welcome & Introductions
   b. Approve Roster, verify contact information
   c. Elections of chair, vice chair, and note-taker
      i. Chair: Jake Prestwich nominated by Jen Coccimiglio, second by Shelby Rogers.  Voting was unanimous in the affirmative.
      ii. Vice-chair: Bekah Gardner nominated by Jake Prestwich, second by Shelby Rogers.  Voting was unanimous in the affirmative.
      iii. Note-taker: Jen Coccimiglio nominated by Jake Prestwich, second by Linda Tognoni.  Voting was unanimous in the affirmative.
   d. Future meeting dates.
      i. Meetings will be held the third Thursday of each month at 7:00 p.m. in the Park Lane Conference Room as needed.
      ii. Meetings will be advertised in advance to the Park Lane community.
   e. To inform parents without internet access, the council will post meeting dates on the bulletin board across from the Main Office.  Proposed agendas will also be posted.

B. Park Lane Data & Information
   a. Review of School CSIP & Land Trust Plan
      i. The Land Trust Plan for the 2016-2017 school year will be made available for public access on the school's website.
   b. SAGE Data and PACE Report
      i. Park Lane has earned an A grade for the second year in a row.
      ii. A complete breakdown of Park Lane's scores can be found on the Canyon's District website by selecting Schools then Park Lane.
   c. Fundraiser Report
      i. Each year, the school or SCC is allowed to hold a fundraiser, and the PTA is allowed to hold an additional fundraiser.  It is not anticipated that the school or SCC will need to hold a fundraiser each year.
      ii. This year's candy bar fundraiser was a big success.  Park Lane earned roughly $12,000.

1. The money will go towards the procurement of technology, especially Chrome books for 4th and 5th grades
2. This will allow all 4th and 5th grade access to Chrome books when needed.

C. Initial SCC Needs Assessment
   a. Update on Teacher requests. Many preferences have been initiated or are completed, including digital clocks, electronic sharpeners, benches, ice machine, increased technology for classrooms.
   b. Continued efforts toward school beautification are being considered.

D. Budget
   a. Review of Current Land Trust Budget
   b. Proposed Cell Tower Budget:
      i. Budget Status
         1. There is a current balance of $28,954.
      ii. Other needs that could be addressed from this budget.
         1. Currently, the AM Kindergarten class is the largest in the school. The Council discussed concerns and the option of hiring an aide to be in the class on a daily basis.
            a. The cost for this aide would be approximately $5,000.
            b. The council voted unanimously to allocate $5,000 towards this.
         2. Mr. Jeffrey requested an additional $4,086 for the procurement of Chrome books that would be used in 3rd grade classes. With these, all students grades 3-5 will have access to Chrome books as needed for Utah Compose, Lexia, Reflex Math, testing, and keyboarding practice.
            a. The council voted unanimously to allocate $4,086 of the Cell Tower budget towards this.
         3. The council further approved, unanimously, $2,000 towards teacher incentives and $500 towards campus beautification efforts, including flower pots and other décor.
         4. The council would like to add a banner or artwork to the east gym wall. No decision was made at this time.

E. District Information
   a. Internet Safety
      i. Canyons School District has extensive filters to prevent access to inappropriate material.
      ii. Elementary school students have fewer privileges than middle and high school students.
      iii. Last year, the filter was extended to include Yahoo other search engines other than Google Safe Search.
         1. This change was made in response to an instance last year at Park Lane where a student accessed inappropriate material.

          2.   The school has also added additional procedures to ensure proper usage of technology, including having the screens face the teacher so he/she can view activity at all times.

   b.   Bell Schedule Survey (PPT)

       i.   A proposed Bell Schedule change was presented to the council to address busing issues.

       ii.   Two options are currently under consideration at the district level.

          1.   Option One would postpone the start and end time for Park Lane by 15 minutes.

          2.   Option Two would postpone the start and end time for Park Lane by 30 minutes.

       iii.   Mr. Jeffrey was asked by the district to report back on the comments from the SCC.  The majority of the council preferred Option One.

The Meeting was adjourned at 9:07 p.m.